



2022 ICOH AUTHOR GUIDELINES

FULL PAPER SUBMISSION

- A. SUBMITTING YOUR COMPLETE MANUSCRIPT**
- B. REVISING YOUR MANUSCRIPT**
- C. FINAL MANUSCRIPT DECISION**

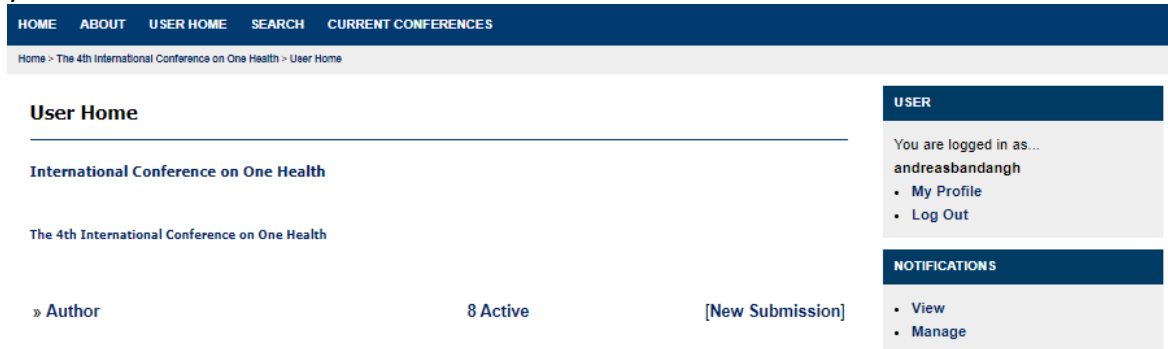
A. SUBMITTING YOUR COMPLETE MANUSCRIPT

1. Prepare your manuscript in doc. or docx. file following the ICOH Author Guidelines
2. Go to the ICOH Open Conference System homepage:
<https://icoh.ub.ac.id/index.php/icoh/2022>
3. Log into your Author page by filling the username and password then click Log In button.



The screenshot shows the homepage of the ICOH Open Conference System. The navigation bar includes links for HOME, ABOUT, LOG IN, ACCOUNT, SEARCH, and CURRENT CONFERENCES. The main content area displays the title "The 4th International Conference on One Health" and the faculty name "Faculty of Veterinary Medicine, Universitas Brawijaya". On the right side, there is a "USER" login form with fields for Username (andreasbandangh) and Password (masked with dots), a "Remember me" checkbox, and a "Log In" button.

4. You will be directed to your User Home. Click the Active button to see the latest status of your submission.



The screenshot shows the user home page. The navigation bar includes links for HOME, ABOUT, USER HOME, SEARCH, and CURRENT CONFERENCES. The main content area displays "User Home" and "International Conference on One Health". Below this, there is a section for "The 4th International Conference on One Health" with a link to "» Author" and a status indicator "8 Active" with a "[New Submission]" link. On the right side, there is a "USER" profile section showing the user is logged in as "andreasbandangh" with links for "My Profile" and "Log Out". Below that is a "NOTIFICATIONS" section with links for "View" and "Manage".

You will see that your submission status is now Awaiting Upload. It means that you are required to upload your complete manuscript to our system. If you do not intend to submit your full paper version, please contact our committees and let us know.

327	05-16	EID	Hardian, Rahmawati	SAMPLE SUBMISSION_The Potential Impact of Simian...	Awaiting Upload
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3. Click the Awaiting Upload button and you will be directed to the submission page as seen below. Select your complete manuscript by clicking the Choose File button and find the file in your computer.



Step 3. Uploading the Submission

- 3. Upload Submission
- 4. Upload Supplementary Files
- 5. Confirmation

To upload a paper to this conference, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the conference's web site and renames it following the conference's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact [4rd ICOH admin](#) for assistance.

Submission File

No submission file uploaded.

Upload submission file

SAMPLE FUL...Indonesia.doc

After the manuscript is selected, ensure that you click the Upload button to finish uploading process. You will see the status below when you have successfully uploaded your manuscript. Go to the next page by clicking the Save and Continue button.

Submission File

File name 327-757-1-SM.doc
Original file name SAMPLE FULL PAPER_Andreas_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indones.doc
File size 746KB
Date uploaded 2021-07-22 07:15 PM

Replace submission file

Tidak ada file yang dipilih

4. On the next page, you will be asked to upload the supplementary files if any. Select your supplementary files by clicking the Choose File button and find the file in your computer.

Step 4. Uploading Supplementary Files

- 3. Upload Submission
- 4. Upload Supplementary Files
- 5. Confirmation

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

ID	Title	Original file name	Date uploaded	Action
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No supplementary files have been added to this submission.

Upload supplementary file Supplementary... Indonesia.jpg

After the file is selected, ensure that you click the Upload button to finish uploading process. You will need to fill the supplementary file metadata and click Save and Continue button to finish the process. You will see the status below when you have successfully uploaded your supplementary file. Go to the next page by clicking the Save and Continue button.

ID	Title	Original file name	Date uploaded	Action
162	Map of Distribution	Supplementary File_Andreas_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indones.jpg	07-22	Edit Delete

Upload supplementary file Tidak ada file yang dipilih

5. In the next page, you will find the history of your file submission. You need to confirm all of the files submitted. To finish the complete manuscript submission, click Finish Submission button.

[HOME](#) [ABOUT](#) [USER HOME](#) [SEARCH](#) [CURRENT CONFERENCE 8](#)

[Home](#) > [User](#) > [Author](#) > [Submissions](#) > [New Submission](#)

Step 5. Confirming the Submission

- [3. Upload Submission](#)
- [4. Upload Supplementary Files](#)
- [5. Confirmation](#)

To submit your manuscript to International Conference on One Health click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the conference web site. Thank you for your interest in publishing with International Conference on One Health.

File Summary

ID	Original file name	Type	File size	Date uploaded
750	Abstract_Andreas_Simian Retrovirus in Indonesian Macaques_REVIEWED.docx	Submission File	22KB	07-07
751	Abstract_Andreas_Simian Retrovirus in Indonesian Macaques_REVIEWED_REVISED.docx	Submission File	22KB	07-07
757	SAMPLE FULL PAPER_Andreas_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indones.doc	Submission File	746KB	07-22
758	Supplementary File_Andreas_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indones.jpg	Supplementary File	115KB	07-22

Finish Submission
Cancel

If the submission is completed, you will see the acknowledgement page below.

[HOME](#) [ABOUT](#) [USER HOME](#) [SEARCH](#) [CURRENT CONFERENCES](#)

[Home](#) > [User](#) > [Author](#) > [Submissions](#) > [Active Submissions](#)

Active Submissions

Submission complete. Thank you for submitting your work to International Conference on One Health.

» [Active Submissions](#)

6. Go to Active Submission page and you will find that your submission status is now changed to be Paper in Review.

327 07-22 EID Hardian, Rahmawati **SAMPLE SUBMISSION_The Potential Impact of Simian...** **Paper In Review**

You will also receive a notification in your email as you completed your submission. Next, the director will send your manuscript the reviewer to be reviewed.

[ICOH 2021] Submission Upload Acknowledgement Inbox x



4rd ICOH <icoh.fkh@ub.ac.id>

to me ▾

Andreas Bandang Hardian:

Thank you for uploading your presentation, "SAMPLE SUBMISSION_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indonesia" to International Conference on One Health. With the online conference management system that we are using, you will be able to track its progress through the editorial process by logging in to the conference web site:

Submission URL:

<https://icoh.ub.ac.id/index.php/icoh/2021/author/submission/327>

Username: andreasbandangh

If you have any questions, please contact me. Thank you for considering this conference as a venue for your work.

4rd ICOH

International Conference on One Health

International Conference on One Health The 4th International on One Health

<https://icoh.ub.ac.id/index.php/icoh/2019/index>

B. REVISING YOUR MANUSCRIPT

1. Your manuscript may get accepted, needed revision, or rejected by our directors according to reviewers' consideration. The directors will notify you about the decision through your email. If your manuscript needs revision, you will receive email below along with an attached file.

[ICOH 2021] Editorial Decision on Paper External Inbox x



icoh fkh <icoh.fkh@ub.ac.id>
to me, Irhamna ▾

Andreas Bandang Hardian:

After a careful review of your submission, "SAMPLE SUBMISSION_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indonesia" will be considered for presentation at International Conference on One Health if the following revisions are successfully implemented.

Thank you and looking forward to your participation in this event.

icoh fkh
icoh.fkh@ub.ac.id

International Conference on One Health The 4th International on One Health
<https://icoh.ub.ac.id/index.php/icoh/2019/index>



If you log in to your ICOH account, you will see on your ICOH Active Submissions page that your full paper status is Revisions Required.

327 07-22 EID Hardian, Rahmawati	SAMPLE SUBMISSION_The Potential Impact of Simian...	Paper In Review: Revisions Required
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2. Download the attached file and see the comments and revisions by reviewers. Revise your manuscript according to the reviewers' comments given.

long-tailed macaques suggesting a successful migration to the islands of the Philippines from Borneo by rafting or passing over a temporary natural bridge.³⁴ However, **no SRV infections have ever been reported in the Philippines.**

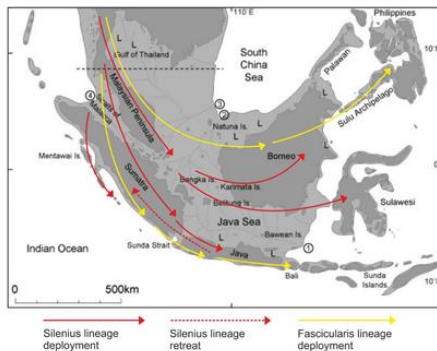


Figure 1. Putative route map of ancient Indonesian NHPs migration³¹ Sundaland map is taken from Bird *et al.*³⁴

A AB
Please provide clarity from existing diagnostic centres or researchers concerning SRV in Philippines!


A AB
Mind other species that might compete to these two major species! There is always possibility of extinction during the exodus.

Click the Paper in Review button. You may also find the same attached file in the ICOH Paper Review page.

Peer Review



Review Version [327-759-1-RV.doc](#) 2021-07-22
Initiated 2021-07-22
Last modified 2021-07-22
Uploaded file Reviewer A [327-760-1-RV.doc](#) 2021-07-22
Director Version None
Author Version None

3. Once you finished revising your manuscript, save it, and rename the file by adding “_REVISED” in the end of the file name as seen below.

Name	Date modified	Type	Size
 327-759-1-RV_REVIEWED_REVIS	22/07/2021 21:03	Microsoft Word 9...	748 KB

4. Upload your revised manuscript file to the ICOH Paper Review page (see previous step). Ensure that your file is already uploaded by clicking Upload button. If your revised abstract file is successfully uploaded, you will see the status as seen below.

Director Decision

Decision Revisions Required 2021-07-22
Notify Director  Director/Author Email Record  2021-07-22
Director Version None
Author Version [327-751-2-DR.doc](#) 2021-07-22 [Delete](#)
Upload Author Version Tidak ada file yang dipilih

5. Notify the director that you have finished revising your manuscript by clicking the email button in the right hand of the Notify Director tab. You will be directed to the email Send Email page, and you need to upload your revised manuscript file again as the attachment (see below). To finish your manuscript revision, click Send button in the right corner of the page.

Send Email

To	<input type="text" value="icoh.fkh <icoh.fkh@ub.ac.id>"/>
CC	<input type="text"/>
BCC	<input type="text"/>

Send a copy of this message to my address (andreasbandangh@ub.ac.id)

Attachments 1. 327-759-1-RV_REVIEWED_REVISED.doc (766k) [Delete](#)

Tidak ada file yang dipilih

From "Andreas Bandang Hardian" <andreasbandangh@ub.ac.id>

Subject

Body

C. FINAL MANUSCRIPT DECISION

1. Either your manuscript is accepted or rejected, you will receive a notification email regarding the final decision of your manuscript submission. If your manuscript is collected for collective publication, you will receive an email as seen below.



icoh fkh <icoh.fkh@ub.ac.id>

to me, Irhamna ▾

Andreas Bandang Hardian:

Congratulations, your submission **SAMPLE SUBMISSION_The Potential Impact of Simian Retrovirus Infections to Non-Human Primate Conservation in Indonesia** has been accepted for presentation at International Conference on One Health which is being held 2021-10-26 at Malang.



↩ Reply

↩ Reply all

➡ Forward

You will find on your ICOH Active Submissions page that the status is now changed to be In Editing. It means that your manuscript is now collectively submitted for publication. Please contact the ICOH committee for further information.

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**SAMPLE SUBMISSION_The
Potential Impact of Simian...**

In Editing

2. The publication might take time. Please contact the ICOH committee for further information and update.

-- THIS IS THE END OF THIS GUIDELINE --